



# ALBANY RISE PRIMARY SCHOOL

## Student Dress Code (Uniform) Policy



REVIEW DATE: 2026



### Help for non-English speakers

If you need help to understand this policy, please contact the Albany Rise Primary School Administration.

School Councils must develop and review their student dress code in accordance with the Department's Student Dress Code policy guidance on the Department's Policy and Advisory Library, available at the following link: <https://www2.education.vic.gov.au/pal/student-dress-code/policy>

This will include ensuring your student dress code meets human rights and anti-discrimination requirements, includes exemption processes and addresses health and safety considerations. School Councils will also need to ensure they have properly consulted with the school community in developing/reviewing this student dress code. Guidance on consultation processes is available on the Policy and Advisory Library here: <https://www2.education.vic.gov.au/pal/student-dress-code/guidance/developing-and-reviewing-dress-codes>

### PURPOSE

The purpose of the Student Dress Code is to outline Albany Rise Primary School's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Albany Rise Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Albany Rise Primary School's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

### SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.



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### UNIFORM AND APPEARANCE

A list of Albany Rise Primary School's compulsory school uniform items are available at Appendix A to this policy and from the school office.

#### **General appearance**

While at school, travelling to or from school or participating in school activities, Albany Rise Primary School students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments are completely hidden.

#### **Jewellery and cosmetics**

Students are not permitted to wear decorative jewellery to school. Stud earrings and sleepers worn in the ears, and watches, are the only acceptable jewellery.

Cosmetics (make up) may not be worn at school. Only clear nail polish is permitted.

#### **Hair and Sun safety**

Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety.

School uniform hats must be worn outside from mid-August (exact date to be set by the school annually) to 30 April and on any other day prescribed by the school. School uniform hats may also be worn outside of this time period, by parent or student choice.

Hats are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

### PURCHASE OF UNIFORMS

Uniform items can be purchased from APLUS School wear at school, or parents may order it directly from APLUS School wear – link on the school website.

Albany Rise Primary School has a collection of 2nd Hand Uniform for little or no cost for parents.

#### **Support for families experiencing difficulty**

Please contact the Principal or Office personnel to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

Albany Rise Primary School also has uniforms available to families to borrow on request.



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### IMPLEMENTATION

Albany Rise Primary School will ensure that this Student Dress Code is communicated to all families and students through our website and newsletter. We will assist students who may be experiencing difficulties complying with this policy where possible.

Students wearing non-compliant uniform items may be asked to change into a compliant item of clothing provided by the school.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis, a note will be provided to the student and parents by the classroom teacher. If non-compliance with the dress code becomes a continued occurrence, the Principal will be informed and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance. A copy of the note format is attached.

Measures taken by Albany Rise Primary School to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

### EXEMPTIONS TO STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

### CONCERNS ABOUT THIS STUDENT DRESS CODE

Albany Rise Primary School welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Parent Complaint Policy*, available on the school website.



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### FURTHER INFORMATION AND RESOURCES

#### References:

<https://www2.education.vic.gov.au/pal/student-dress-code/policy>

- Albany Rise Primary School Sunsmart Policy
- Albany Rise Primary School Parent Complaint Policy
- Albany Rise Primary School Student Wellbeing and Engagement Policy
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

#### Resources:

- Google Drive: <https://drive.google.com/drive/folders/0APsGZOeO2A7QUk9PVA>
- Website: <https://albanyrise-ps.vic.edu.au/about-us/policies/>

### POLICY REVIEW AND APPROVAL

Policy last reviewed	26 <sup>th</sup> July 2023
Consultation	School Council 26.7.2023
Approved by	School Council  Principal
Next scheduled review date	2026

ARPS POLICY



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We expect all children to take pride in their school by wearing the school uniform. High fashion clothing is not permitted. The following items are not part of our uniform: denim, leggings, bike shorts, baseball caps. Thongs are unsuitable and unsafe for school wear, as are novelty headbands; these items are not permitted to be worn at school.

**In line with our inclusive policy, we suggest that families experiencing financial difficulties consider:**

- **purchasing second hand uniform from the school**
- **purchase some items from the local department store eg: track pants**

The uniform shop is open on Tuesdays after school (3-4pm). Alternatively, orders can be left at the office, or purchased online [ALBANY RISE \(aplusschoolwear.com.au\)](http://aplusschoolwear.com.au)

### Uniform

**Albany Rise Primary School is SunSmart, therefore all children are required to wear a hat in Term 1 and in Term 4, and whenever UV measures reach 3 or higher.**

#### **These items are available through the uniform shop:**

- Dress - blue and white plaid
- Tunic\*(plain navy-blue tights allowed under tunic)
- Shorts/skorts – navy
- Tracksuit pants - navy
- Trousers / pants – navy
- Polo Shirt (short/long sleeve) - jade/navy
- Windcheater / Bomber Jacket - navy
- Hat - bucket / broad brimmed (must be SunSmart compliant school hat)
- Library folio, School Bag
- Art Smock

#### **Other:**

- Black footwear: school shoes, runners/sneakers (must be closed toe and heel)
- Socks - navy or white
- Skivvy – green/navy – for under Tunic

**Blue denim, leggings, Black pants (of any kind), hoodies, baseball caps and bike shorts are not part of the school uniform**

Please label all items of uniform clearly with Student's First and Last name



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### Uniform- Notice to Parent/ Guardian

To the parent/ carer,

Your Child :  in (Class):

was wearing items of clothing to school on  /  /  which are not part of the Albany Rise Primary School Uniform, namely:

Our school Uniform Policy (available on the school website) requires that students comply with uniform expectations. In accordance with this policy, the first consequence for non-compliance with the policy is to inform parents/ carers. We ask that you refer to the school policy and uniform list if you require clarification of the appropriate school uniform. If you are currently experiencing hardship, or wish to discuss the matter further, please do not hesitate to contact the school.

Judy Drew  
Principal  
✉

Teacher sending note:

### Uniform- Notice to Parent/ Guardian – return slip

Child \_\_\_\_\_ Class \_\_\_\_\_

I have received and read the note regarding my child's uniform.  
I will contact the school should I have any further concerns regarding school uniform.

Parent \_\_\_\_\_ signed \_\_\_\_\_ Date: \_\_\_\_\_



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