



ALBANY RISE PRIMARY SCHOOL

Senior Student Leadership Policy

RATIFIED BY SCHOOL COUNCIL: 15th August 2018

REVIEW DATE: 2021

BACKGROUND:

At Albany Rise Primary School, senior student leadership focuses on the authentic development of student voice, agency and leadership. Having effective senior student leaders supports the development of a positive school culture through role modelling the school values of Respect, Responsibility and Resilience. Senior student leadership provides an opportunity for students to actively participate in the decision making processes, support peers and teachers, and celebrate their successes.

PURPOSE:

- 1.1 To increase opportunities for students to have a voice within and beyond the school.
- 1.2 To develop student leadership capacity and presentation skills in a supportive school environment.
- 1.3 To encourage student leaders to model responsible behaviours and support the development of a positive school climate.
- 1.4 To strengthen the clarity of student leadership roles and responsibilities through a structured democratic processes.

GUIDELINES:

- 2.1 Student leaders are expected to be a role model for other students and must demonstrate a range of behaviours as per the role description provided.
- 2.2 The number of student leadership roles offered annually will be decided by the Principal and staff. Roles offered annually may include:
 - School Captains and Vice Captains
 - House Captains and Vice Captains
 - Junior School Council members
 - Additional Student Leadership roles, e.g. Bike Shed Monitor, Library Leader, Office Helper, Flag Monitor
- 2.3 A democratic process will be followed throughout the elections; with Principal and staff discretion if required.
- 2.4 Adherence to the school values throughout the students' schooling will be considered throughout the selection process.
- 2.5 Any queries or concerns about any student leadership process should be taken up with the Principal.

Selection of Senior Student Leaders

- 2.6 The Selection process for a Student Leadership role (which may include School Captains, House Captain, Vice Captains and school initiatives) offered includes:
 - Nominations called for in Term 4 of the year prior to appointment
 - Candidates are required to submit a short written application
 - Candidates are encouraged to follow a criteria/presentation format provided by the staff
 - Candidates write and present a speech/campaign to Year 3-5 students and respective teachers, representative of the School Council and/or school Leadership team.
 - After all speeches, Year 3-6 students will vote for their selected candidates.
 - A short list of applicants will be provided from Senior School staff to the Principal. Selected students will be interviewed for the school captain positions. Interview questions will be provided prior to the interview, to allow for adequate preparation.

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- After the interview process, the Principal, Year 6 Coordinator, School Council representative and/or staff representative will appoint positions.

- 2.7 All applicants will be provided with a letter, outlining appreciation of participation in the interview process and official notification of outcome, ie. success
- 2.8 All successful candidates will be introduced at the final assembly of the school year in their official position.

Behavioural Expectations

- 2.9 Prior to and during their tenure as school leaders, students are expected to demonstrate exemplary values and behaviours, which exemplify our school's high expectations.
- 2.10 Where a student in a leadership role does not comply with the Student Code of Conduct or adhere to school values and behavioural expectations, the follow actions may be undertaken at the discretion of the Principal:
- Removal of privileges
 - Return/ removal of badge for a period of time
 - Removal from position of leadership
 - Other consequences in line with the Student Code of Conduct
- 2.11 Where a student has a serious behavioural concern (eg. requiring suspension), a review of their suitability for a leadership role may be undertaken, either prior to or during their tenure. If the student is considered unsuitable for the role due to behavioural concerns, they will not be considered for the position.

School Captains and Vice School Captains

Tenure: 1 year

The school will:

- Provide a School Captain badge. Students will keep the badge at the end of their successful tenure. Students in the role of School Captain or Vice-Captain may have their name added to the honour board, provided they have had a successful tenure.
- Induct students new to the role and explain the expectations- including provision of this policy and the Student Code of Conduct.

Role:

- The Role of School Captain and Vice-Captain are key student leadership roles. Students undertaking these roles have high expectations placed upon them and are the 'exemplar' models of behaviour, decorum, learning engagement and school values.
- School Captains and Vice-Captains fully engage in all school events, and demonstrate their passion for our school by actively encouraging all students to connect positively with the school.
- Captains and Vice Captains seek additional ways to support and promote our school, both within the school and outside the school. This includes everyday words and deeds which activity benefits school positivity and builds school pride within and beyond the school.

Responsibilities:

- The School Captain position involves being a voice for the students and a face for the school
- Meetings with the Principal as required

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- Responsible for leading the Anzac Day and Remembrance Day ceremonies.
- Representing the student body at community events ... eg Leadership Conference, Anzac Day etc.
- Running School Assemblies
- Addressing whole school assemblies to promote the values of Albany Rise Primary School and other relevant matters
- Assist the Principal in conducting school tours.

House Captains

Tenure: 1 year

The school will:

- Provide a House Captain badge. Student will keep the badge at the end of their successful tenure
- Induct students new to the role and explain the expectations- including provision of this policy and the Student Code of Conduct.

Role:

- The Role of House Captain and House Vice-Captain are significant student leadership roles. Students undertaking these roles have high expectations placed upon them and are models of behaviour, learning engagement, good sportsmanship and school values for students across the school.
- House Captains and Vice-Captains fully engage in all school sporting and team events, and demonstrate their passion for our school by actively encouraging all students to engage in activities with good sportsmanship, respect and resilience.

Responsibilities:

- Meet with Sport Teacher re: organising agenda for scheduled House Meetings
- Oversee setting and packing up of equipment, as required for sporting events
- Be responsible for assisting in House events - Athletics, Swimming, Quality Beginnings, etc
- Take down and return House banners every Friday for assembly
- Be responsible for the operation of sports equipment management
- Be involved in lunchtime activities, as required
- Take part in all House related activities, including tallying house points from classrooms, dressing in house colours for events, supporting younger students in House sports activities

JSC

Information regarding the Junior School council positions is available in a separate JSC policy.

References:

- <https://www.education.vic.gov.au/school/teachers/teachingresources/practice/improve/Pages/amplify.aspx>
- <https://www.education.vic.gov.au/school/teachers/teachingresources/discipline/humanities/civics/Pages/studentvoice.aspx>

Principal: _____

School Council President: _____

Date ratified by School Council: _15th August 2018

To be reviewed: _____ 2021 _____

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