



ALBANY RISE PRIMARY SCHOOL

ELECTRONIC DEVICES

RATIFIED BY SCHOOL COUNCIL: DATE 17th May 2017 REVIEW DATE: 2020

PURPOSE:

- 1.1 To ensure that optimal learning opportunities are available for all students, free of distraction and unnecessary noise.
- 1.2 Student belongings, such as electronic devices, can easily be lost or damaged in a school environment. To avoid unnecessary student distress, such devices should not be brought to school. A separate policy applies to mobile phones.

GUIDELINES:

- 2.1 The use of electronic devices in class can be disruptive to the learning environment of some students. These devices are not permitted during class time, except when used as part of the school's curriculum under direct supervision of staff.
- 2.2 Personal electronic devices belonging to students will be confiscated if they are sighted or used without permission. Confiscated devices will be labelled and taken to the office for collection by the student at the end of the school day.
- 2.3 Students refusing to hand over an electronic device to a teacher for confiscation can expect to face disciplinary consequences. Parents/Carers will be notified.
- 2.4 Repeat offenders can expect further disciplinary action.
- 2.5 Teachers wishing to utilise electronic devices (eg. iPad) in lessons are encouraged to do so, using the school's available range of devices.
- 2.6 In special circumstances, students may be allowed to bring electronic devices to school for specific educational purposes and under explicit guidelines.
- 2.7 Students and staff using electronic devices to communicate with, or share images of Albany Rise Primary School students during school hours must first have evidence of appropriate permission to do so.
- 2.8 Staff should only utilise electronic devices for educational purposes during working hours at the school.
- 2.9 The use of electronic devices by parents, staff or students must comply with DET privacy policies. Devices and cameras (still and video) must not be used:
 - in banned spaces for example changing rooms, toilets, gyms and swimming pools
 - to film people and their activities without their knowledge or permission
 - to send harassing or threatening messages.
- 2.9 Students using electronic devices to communicate must, at all times, adhere to the school Cyber Safety policy and Acceptable Use Agreement.
- 2.10 Neither the Department of Education nor our school have insurance to cover private goods if lost or stolen. As such, we accept no liability in the event of lost, stolen or damaged personal electrical devices, and will not reimburse staff or students in this instance.

References: <http://www.education.vic.gov.au/school/principals/spag/safety/Pages/photoandfilm.aspx>

Principal : _____

School Council President: _____

Date ratified by School Council: 17th May 2017

To be reviewed: 2020

ARRPS POLICY

